NBD PROPOSAL FORM

FOR NEIGHBORHOOD BUSINESS DISTRICT SUPPORT PROGRAM
(For assistance in completing proposal, call 921-5502)
SEND PROPOSAL TO: Invest In Neighborhoods, Inc.,
315 West Court Street, Cincinnati, OH 45202

PLEASE PRINT IN INK OR TYPE **Amount Requested:** ____________________

Check One: New Contract for Year __________ **Amendment for Contract No.** _______________

Business District: ____

Project Manager: ____

Address: ______________________________ **Zip Code** ______________________________

Phone: Day: __________________________ **Evening:** ______________________________

President's/Chairperson's Signature: ____

Have you included the following? Check those which are enclosed or mark "N/A" for those that do not apply. Proposals will not be considered without this documentation which must be on file at Invest.

- ______ **Current Articles of Incorporation**
- ______ **Current By-Laws**
- ______ **Meeting Minutes & Sign-In Sheets**
- ______ **Statements of Nondiscrimination**
- ______ **Job Descriptions for Employees**
- ______ **Organizational Plan for Employees**

What was the vote on this NBD Proposal at the decision-making meeting? Meeting Date: ____________________

______ **Number of Yeas** ______ **Number of Nays** ______ **Total Attendance** **Quorum? Yes**_____ **No** _____

▶▶

List the projects you will undertake in this contract. (In the attached scope of services, each project must be described completely, including what you wish to accomplish, how you will accomplish it, and how you will measure and evaluate success. Also be sure to complete the itemized budget sheet indicating specific expenses for each project.

PROJECTS	Renewal Yes or No	Volunteer Hrs. Est.	Start & End Dates	Budget	Amendment Adjustment
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL		0		$0.00	